



Today's Harvest

DONATION/SPONSORSHIP REQUEST

DATE(S) OF EVENT: _____

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____

ORGANIZATIONS ADDRESS: _____

CONTACT PHONE NUMBER: _____

CONTACT EMAIL: _____

NAME OF EVENT: _____

TYPE OF DONATION REQUESTED: _____

REQUIRED MONETARY VALUE: _____

Approvals will be notified within 3 business days of the submitted donation/sponsorship request. Today's Harvest reserves the right to refuse any donation request upon their discretion and that denied requests will not be notified. In the event that Today's Harvest donates an item, it will be used strictly for charitable purposes through auctions, door prizes, and raffles, etc. I am aware of the Today's Harvest policy to grant (1) donation, per year, per organization.

If approved, I can pick up the item at Today's Harvest on _____ at _____ (a.m or p.m.). Please note, if your item requested is perishable, please pick up the item on the day of the event for best quality. This is important to us to uphold our reputation of quality products.

Signature

Date

Submit to: Today's Harvest 5859 State Route 320 New Paris, Ohio 45347 or email to 2daysharvest@embarqmail.com

FOR OFFICE USE ONLY:

Date request received on: _____

ITEMS REQUESTED AND APPROVAL INFORMATION:

GIFT CARD: _____

GIFT BASKET: _____

PRODUCE: _____

OTHER: _____

APPROVED BY: _____ on _____

TOTAL VALUE OF DONATION: _____

CONTACT PERSON: _____ Notified ON: _____
